



Vinton County Board of Developmental Disabilities

REGULAR BOARD MEETING

February 28, 2023

The Vinton County Board of Developmental Disabilities regular session was called to order by President Tammy Hopkins at 5:31 p.m. on Tuesday, February 28, 2023.

Attendance:

Member	Present	Absent	Prior notice
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck		x	x

Goodwill : Project Connect Presentation

Representatives from Goodwill presented Project Connect information to the Board.

Public Comment:

None.

Approval of Organizational and January Minutes:

18-23 Moved by Tiffany Pierce, seconded by Sharon Chaney, to accept the Organizational Minutes and Minutes for the January 24, 2023 Board Meeting, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of January Expenses:

Beth Seifert presented the January Expenses to the Board.

19-23 Moved by Sharon Chaney, seconded by Tiffany Pierce, to approve the January 2023 Expenses, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of January Financial Statement:

20-23 Moved by Tiffany Pierce, seconded by Sharon Chaney, to approve the January 2023 Financial Statement, as presented with notation that B55 fund balance does not tie to the balance shown by County Auditor. This is due to the disputed invoice approved by the Commissioners to be paid from the DD Capital Improvement Fund without board approval. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Superintendent’s Report:

David Uhl reported he met with elected officials and Margaret Demko from Family and Children First Council on February 28th. David Uhl stated he received an overall positive response from everyone he met. David Uhl informed the Board Pam Bishop and Andrea Coleman were both potential new board members. David Uhl reported the Plan of Correction was approved and he anticipated a one-year accreditation. David Uhl referred to the contract for occupational therapy as an add on in the February board packet. David Uhl recommended that moving forward the board re-adopt all policies and only bring new and revised policies to the Board for approval in an effort to eliminate unnecessary paper and time. David Uhl announced DD Awareness would kick off on March 1st.

SSA Report:

The SSA dept is fully staffed! We welcomed our third SSA, Klaudia Faught, on February 13th. She has been completing some on-line trainings, shadowing the other SSA’s, and traveling around to the Adult Day Centers to meet people. Our goal is to have her meet all the individuals on her caseload within 30 days of her date of hire.

I’ve been working closely with DODD on the plan of correction. They accepted all but 3, and I had a conference call with two of the reviewers to discuss those. After they are all accepted we will start preparing for them to check back in with us to see our progress. I feel that we will be prepared as we have already begun to make most of the changes and update some ISP’s.

March is DD awareness month and we do not have anything special planned. I would like to be able to prepare something for next year that includes the community and the people we serve. Any ideas are appreciated.

GDC Update: The team met again this month to discuss the transition progress for Jacob to move back into the community. Housing has been the main issue and now the move-in date has been pushed back yet again. The team is still preparing for him to be able to move in by mid-March, early April.

Kudos: To Tracy Poling! She works with a young lady whose goal was to go back to college. With Tracy's assistance, this young lady was recently accepted to Columbus State University in their Early Childhood Development program. She will be taking classes on-line starting this summer.

Old Business:

None.

Approval of Fund Transfer Resolution #2023-02-01:

21-23 Moved by Sharon Chaney, seconded by Tiffany Pierce, to approve Fund Transfer Resolution #2023-02-01, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of Invoice Resolution #2023-02-02:

22-23 Moved by Sharon Chaney, seconded by Tiffany Pierce to approve Invoice Resolution #2023-02-02, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of Agreement to Provide Services between Brittco, LLC and Vinton DD and HIPPA Business Associate Agreement:

23-23 Moved by Tiffany Pierce, seconded by Sharon Chaney to approve Agreement to Provide Services between Brittco, LLC and Vinton DD and HIPPA Business Associate Agreement, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Discussion and Approval of OACB Membership Dues:

24-23 Moved by Sharon Chaney, seconded by Tammy Hopkins to approve payment of OACB 2023 Membership dues, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of Primary Solutions Software License Agreement:

25-23 Moved by Tammy Hopkins, seconded by Sharon Chaney to approve the Primary Solutions Software License Agreement, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of New Policy and Procedure Resolution #2023-02-03:

26-23 Moved by Tammy Hopkins, seconded by Sharon Chaney to approve New Policy and Procedure Resolution #2023-02-03, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of Revised Policies Resolution #2023-02-04:

27-23 Moved by Tiffany Pierce, seconded by Tammy Hopkins to approve Revised Policies Resolution #2023-02-04, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of Readopted Policies and Procedures Resolution #2023-02-05:

28-23 Moved by Tammy Hopkins, seconded by Tiffany Pierce to approve Readopted Policies and Procedures Resolution #2023-02-05, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Approval of Independent Contractor Service Agreement between VCBDD and Occupational Therapy Works, LTD Resolution #2023-02-06:

29-23 Moved by Tiffany Pierce, seconded by Tammy Hopkins to approve Independent Contractor Service Agreement between VCBDD and Occupational Therapy Resolution #2023-02-06, as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Authorization of Invoices that Exceed Ten Thousand Dollars:

30-23 Moved by Tammy Hopkins, seconded by Sharon Chaney to authorize the Superintendent to approve contracts and expenditures for the Board up to Ten Thousand Dollars (\$10,000), as presented. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

Adjournment:

31-23 Moved by Sharon Chaney, seconded by Tammy Hopkins, to adjourn the meeting. Motion carried unanimously.

Roll Call	Yes	No	Abstain
Tammy Hopkins	x		
Sharon Chaney	x		
Tiffany Pierce	x		
Karen Hauck			

The meeting was adjourned at 6:27 p.m.

The next Board meeting is scheduled for March 28, 2023 at 5:30 p.m.

Respectfully submitted:

Approved as to form:

Sharon Chaney, Secretary

Tammy Hopkins, President